
NORTH WESTERN REFORM SYNAGOGUE

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

NORTH WESTERN REFORM SYNAGOGUE

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NORTH WESTERN REFORM SYNAGOGUE

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2017**

Charity registered number

247081

Principal office

Alyth Gardens
London
NW11 7EN

Independent auditors

Nyman Libson Paul
Chartered Accountants
Regina House
124 Finchley Road
London
NW3 5JS

Solicitors

Reed Smith
Broadgate Tower
20 Primrose Street
London
EC2A 2RS

NORTH WESTERN REFORM SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF NORTH WESTERN REFORM SYNAGOGUE

Opinion

We have audited the financial statements of North Western Reform Synagogue (the 'charity') for the year ended 31 December 2017 set out on pages 5 to 27. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statements of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2017 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and in other respects the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

NORTH WESTERN REFORM SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF NORTH WESTERN REFORM SYNAGOGUE

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

NORTH WESTERN REFORM SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF NORTH WESTERN REFORM SYNAGOGUE

Nyman Libson Paul
Chartered Accountants
Statutory Auditors
Regina House
124 Finchley Road
London
NW3 5JS
Date:

Nyman Libson Paul are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

NORTH WESTERN REFORM SYNAGOGUE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Income from:					
Donations and legacies	2	436,539	1,362,537	1,799,076	1,281,961
Charitable activities	3	53,768	466,403	520,171	434,508
Investments	4	3,432	18,317	21,749	17,064
Total income		<u>493,739</u>	<u>1,847,257</u>	<u>2,340,996</u>	<u>1,733,533</u>
Expenditure on:					
Raising funds	5	5,223	6,145	11,368	7,958
Charitable activities	6	300,366	1,860,758	2,161,124	1,885,094
Total expenditure		<u>305,589</u>	<u>1,866,903</u>	<u>2,172,492</u>	<u>1,893,052</u>
Net income / (expenditure) before investment gains					
Net gains on investments	12	188,150	(19,646)	168,504	(159,519)
		<u>7,584</u>	<u>40,479</u>	<u>48,063</u>	<u>64,741</u>
Net income / (expenditure) before transfers		<u>195,734</u>	<u>20,833</u>	<u>216,567</u>	<u>(94,778)</u>
Transfers between Funds	16	(5,526)	5,526	-	-
Net income / (expenditure) before other recognised gains and losses		<u>190,208</u>	<u>26,359</u>	<u>216,567</u>	<u>(94,778)</u>
Net movement in funds		<u>190,208</u>	<u>26,359</u>	<u>216,567</u>	<u>(94,778)</u>
Reconciliation of funds:					
Total funds brought forward		<u>2,283,718</u>	<u>646,683</u>	<u>2,930,401</u>	<u>3,025,179</u>
Total funds carried forward		<u><u>2,473,926</u></u>	<u><u>673,042</u></u>	<u><u>3,146,968</u></u>	<u><u>2,930,401</u></u>

The notes on pages 8 to 27 form part of these financial statements.

NORTH WESTERN REFORM SYNAGOGUE

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2017**

	Note	£	2017 £	£	2016 £
Fixed assets					
Tangible assets	11		1,754,299		1,804,850
Investments	12		946,453		1,034,925
			<u>2,700,752</u>		<u>2,839,775</u>
Current assets					
Debtors	13	145,855		82,911	
Cash at bank and in hand		519,485		212,292	
		<u>665,340</u>		<u>295,203</u>	
Creditors: amounts falling due within one year	14	(136,723)		(156,341)	
Net current assets			<u>528,617</u>		<u>138,862</u>
Total assets less current liabilities			<u>3,229,369</u>		<u>2,978,637</u>
Provisions for Liabilities	15		(82,401)		(48,236)
Net assets			<u>3,146,968</u>		<u>2,930,401</u>
Charity Funds					
Restricted funds	16		2,473,926		2,283,718
Unrestricted funds	16		673,042		646,683
Total funds			<u>3,146,968</u>		<u>2,930,401</u>

The financial statements were approved by the Trustees on

and signed on their behalf, by:

The notes on pages 8 to 27 form part of these financial statements.

NORTH WESTERN REFORM SYNAGOGUE

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	18	163,266	(75,510)
		<hr/>	<hr/>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(6,073)	(11,936)
Withdrawals from investment fund		150,000	-
Introduction of capital to investment fund		-	(11,297)
		<hr/>	<hr/>
Net cash provided by/(used in) investing activities		143,927	(23,233)
		<hr/>	<hr/>
Change in cash and cash equivalents in the year		307,193	(98,743)
Cash and cash equivalents brought forward		212,292	311,035
		<hr/>	<hr/>
Cash and cash equivalents carried forward	19	519,485	212,292
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 8 to 27 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

North Western Reform Synagogue constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund its activities for the foreseeable future. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

1. Accounting Policies (continued)

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Subscription income is recognised over the membership year, starting from the date of receipt.

Kindergarten fees and education income are deferred as necessary to recognise them over the period to which they relate.

Rental income is recognised over the period in which it is earned.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity. They comprise central costs, including salaries and other expenses, related to the running of the synagogue. These costs have been allocated to charitable activities on a basis consistent with the use of the resources.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Governance costs are costs relating to meeting the constitutional and statutory requirements of the charity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

1. Accounting Policies (continued)

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	-	2% straight line
Fixtures and fittings	-	15% straight line
Computer equipment	-	25% straight line
New Bimah	-	4% straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

1. **Accounting Policies (continued)**

1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 Pensions

The charity pays contributions into certain employees' own personal private pension schemes. Contributions into these pension schemes are charged to the statement of financial activities for the year in which they are incurred.

1.14 Taxation

As a charity the synagogue is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

1.15 Judgments in applying accounting policies and key sources of estimation uncertainty

The preparation of the financial statements requires the use of judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the reporting date and the amounts reported for income and expenditure during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

Tangible assets

Tangible assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on the number of factors. In re-assessing asset lives, factors such as technological innovation, product life cycles and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

Accruals

An estimate of accruals at the year end are made based on invoices received after the after the year end and work undertaken which has not been invoiced based on quotations or estimates of amounts that may be due for payment.

NORTH WESTERN REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

2. Income from donations and legacies

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Subscriptions	-	600,926	600,926	603,565
Donations and Legacies	436,539	500,962	937,501	419,241
Income tax recoverable	-	157,445	157,445	158,866
Burial Society fees	-	103,204	103,204	100,289
	<u>436,539</u>	<u>1,362,537</u>	<u>1,799,076</u>	<u>1,281,961</u>
<i>Total 2016</i>	<u>44,481</u>	<u>1,237,480</u>	<u>1,281,961</u>	

3. Income from charitable activities

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Services and festivals	53,768	17,009	70,777	67,551
Education	-	21,545	21,545	21,642
Youth	-	85,196	85,196	51,833
Kindergarten	-	305,762	305,762	256,683
Lettings	-	30,747	30,747	32,451
Other income	-	6,144	6,144	4,348
	<u>53,768</u>	<u>466,403</u>	<u>520,171</u>	<u>434,508</u>
<i>Total 2016</i>	<u>49,072</u>	<u>385,436</u>	<u>434,508</u>	

4. Investment income

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Dividends receivable	3,425	18,279	21,704	16,975
Interest receivable	7	38	45	89
	<u>3,432</u>	<u>18,317</u>	<u>21,749</u>	<u>17,064</u>
<i>Total 2016</i>	<u>2,858</u>	<u>14,206</u>	<u>17,064</u>	

NORTH WESTERN REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

5. Costs of raising funds

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Fundraising costs	5,223	-	5,223	2,304
Investment management costs	-	6,145	6,145	5,654
	<u>5,223</u>	<u>6,145</u>	<u>11,368</u>	<u>7,958</u>
<i>Total 2016</i>	<u>2,304</u>	<u>5,654</u>	<u>7,958</u>	

6. Analysis of expenditure by activities

	Activities undertaken directly 2017 £	Support costs 2017 £	Total 2017 £	Total 2016 £
Services and festivals	527,157	258,013	785,170	690,628
Education department expenses	151,241	84,770	236,011	178,691
Youth department expenses	109,002	19,423	128,425	152,606
Kindergarten	279,176	83,597	362,773	319,858
Reform Movement Affiliation	125,800	-	125,800	127,502
Board of Deputies	10,875	-	10,875	10,875
Burial scheme	103,751	-	103,751	101,832
Music department expenses	33,138	29,814	62,952	61,601
Welfare expenses	118,540	14,933	133,473	125,315
Other charitable expenses	144,585	67,309	211,894	116,186
	<u>1,603,265</u>	<u>557,859</u>	<u>2,161,124</u>	<u>1,885,094</u>
<i>Total 2016</i>	<u>1,374,400</u>	<u>510,694</u>	<u>1,885,094</u>	

NORTH WESTERN REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

7. Support costs

	Services and festivals £	Education £	Youth £	Kindergarten £	Music department £
Printing, Postage and Stationery	15,990	5,306	1,216	5,233	1,866
Cleaning Materials and Services	5,336	1,771	406	1,746	623
Lighting, Heating and Rates	14,492	4,809	1,102	4,742	1,691
Repairs and Maintenance	59,279	19,669	4,507	19,397	6,919
Insurances	9,827	3,261	747	3,215	1,147
Security	3,003	996	228	983	350
Computer and IT costs	6,343	2,105	482	2,076	740
Telephone	2,852	947	217	934	333
Depreciation - Fixtures and fittings	1,545	513	117	506	180
Amortisation land and buildings	-	-	-	-	-
Depreciation - Computer system	1,468	487	112	480	171
Bank charges	3,232	1,073	246	1,058	377
Equipment repairs	10	3	1	3	1
Audit	-	-	-	-	-
Legal and professional fees	-	-	-	-	-
Accountancy fees	-	-	-	-	-
Recruitment costs	2,558	848	194	836	298
Other Items	16,959	5,627	1,289	5,549	1,979
Wages and salaries	104,669	34,730	7,958	34,250	12,216
National insurance	7,911	2,625	601	2,589	923
Pension cost	2,539	-	-	-	-
	<u>258,013</u>	<u>84,770</u>	<u>19,423</u>	<u>83,597</u>	<u>29,814</u>
<i>Total 2016</i>	<u><u>255,457</u></u>	<u><u>83,902</u></u>	<u><u>19,224</u></u>	<u><u>82,743</u></u>	<u><u>29,512</u></u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

7. Support costs (continued)

	Welfare £	Other charitable expenses £	Total 2017 £	Total 2016 £
Printing, Postage and Stationery	935	-	30,546	35,249
Cleaning Materials and Services	312	-	10,194	10,499
Lighting, Heating and Rates	847	-	27,683	25,236
Repairs and Maintenance	3,465	-	113,236	69,824
Insurances	574	-	18,771	18,896
Security	176	-	5,736	4,991
Computer and IT costs	371	-	12,117	18,746
Telephone	167	-	5,450	4,634
Depreciation - Fixtures and fittings	90	-	2,951	2,750
Amortisation land and buildings	-	50,869	50,869	50,869
Depreciation - Computer system	86	-	2,804	2,065
Bank charges	189	-	6,175	5,270
Equipment repairs	1	-	19	-
Audit	-	5,400	5,400	5,400
Legal and professional fees	-	-	-	234
Accountancy fees	-	11,040	11,040	19,440
Recruitment costs	149	-	4,883	55
Other Items	991	-	32,394	29,855
Wages and salaries	6,118	-	199,941	187,966
National insurance	462	-	15,111	16,121
Pension cost	-	-	2,539	2,594
	<u>14,933</u>	<u>67,309</u>	<u>557,859</u>	<u>510,694</u>
<i>Total 2016</i>	<u>14,782</u>	<u>25,074</u>	<u>510,694</u>	

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

Basis of allocation of support costs

Printing, postage and stationery	Usage
Cleaning materials and services	Floor area
Lighting, heating and rates	Floor area
Repairs and maintenance	Floor area
Insurances	Per capita
Security	Per capita
Computer and IT costs	Usage
Telephone	Usage
Depreciation - fixtures and fittings	Usage
Depreciation - land and buildings	Usage
Depreciation - computer equipment	Usage
Bank charges	Transactions incurred
Equipment repairs	Usage
Audit fees	Governance
Functions	Usage
Recruitment costs	Time
Other expenses	Floor area
Wages and salaries	Time
National insurance	Time
Pension costs	Time

8. Direct costs

	Services and festivals £	Education £	Youth £	Kindergarten £	Reform Movement Affiliation £	Board of Deputies £
Direct costs	243,758	9,689	82,267	63,909	125,800	10,875
Transport costs	-	-	25,990	-	-	-
Wages and salaries	225,686	132,850	-	199,407	-	-
National insurance	27,209	8,702	-	11,948	-	-
Pension cost	30,504	-	745	3,912	-	-
	<u>527,157</u>	<u>151,241</u>	<u>109,002</u>	<u>279,176</u>	<u>125,800</u>	<u>10,875</u>
<i>Total 2016</i>	<u>435,171</u>	<u>94,789</u>	<u>133,382</u>	<u>237,115</u>	<u>127,502</u>	<u>10,875</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

8. Direct costs (continued)

	Burial scheme £	Music department £	Welfare £	Other charitable expenses £	Total 2017 £	Total 2016 £
Direct costs	103,751	1,713	43,832	103,810	789,404	659,136
Transport costs	-	-	26,889	-	52,879	38,637
Wages and salaries	-	29,166	41,200	-	628,309	593,239
National insurance	-	2,030	4,561	-	54,450	50,634
Pension cost	-	229	2,058	40,775	78,223	32,754
	<u>103,751</u>	<u>33,138</u>	<u>118,540</u>	<u>144,585</u>	<u>1,603,265</u>	<u>1,374,400</u>
<i>Total 2016</i>	<u>101,832</u>	<u>32,089</u>	<u>110,533</u>	<u>91,112</u>	<u>1,374,400</u>	

Basis of allocation of direct costs

Direct costs	Usage
Transport costs	Usage
Wages and salaries	Per capita
National insurance	Per capita
Pension costs	Per capita

9. Auditors' remuneration

	2017 £	2016 £
Fees payable to the charity's auditor and its associates for the audit of the charity's annual accounts	7,800	8,400
Fees payable to the charity's auditor and its associates in respect of:		
Accountancy and payroll preparation	10,452	17,640
Legal and professional fees	600	480
	<u>11,052</u>	<u>18,520</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

10. Staff costs

Staff costs were as follows:

	2017 £	2016 £
Wages and salaries	828,250	781,205
Social security costs	69,561	66,755
Other pension costs	80,762	35,348
	<u>978,573</u>	<u>883,308</u>

The monthly average number of persons employed by the charity during the year was as follows:

	2017 No.	2016 No.
Clergy and religious services	4	3
Kindergarten	15	15
Music	2	2
Welfare	1	1
Administration	8	8
Education	4	6
	<u>34</u>	<u>35</u>

The number of higher paid employees was:

	2017 No.	2016 No.
In the band £80,001 - £90,000	1	1
In the band £100,001 - £150,000	1	1

Key management includes the core management team. The total amount payable to key management for employee services was £386,771 (2016: £375,550)

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

11. Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At 1 January 2017	2,402,902	84,170	27,460	2,514,532
Additions	-	4,973	1,100	6,073
At 31 December 2017	<u>2,402,902</u>	<u>89,143</u>	<u>28,560</u>	<u>2,520,605</u>
Depreciation				
At 1 January 2017	615,669	75,612	18,401	709,682
Charge for the year	50,869	2,951	2,804	56,624
At 31 December 2017	<u>666,538</u>	<u>78,563</u>	<u>21,205</u>	<u>766,306</u>
Net book value				
At 31 December 2017	<u>1,736,364</u>	<u>10,580</u>	<u>7,355</u>	<u>1,754,299</u>
At 31 December 2016	<u>1,787,233</u>	<u>8,558</u>	<u>9,059</u>	<u>1,804,850</u>

12. Fixed asset investments

	Listed securities £	Cash surplus £	Total £
Market value			
At 1 January 2017	1,015,318	19,607	1,034,925
Additions	882,433	(882,433)	-
Disposals	(1,022,304)	872,304	(150,000)
Foreign exchange movement	-	(1,306)	(1,306)
Unrealised gains	8,945	-	8,945
Dividends reinvested	6,464	14,997	21,461
Investment management charges	-	(6,690)	(6,690)
Realised gains	39,118	-	39,118
At 31 December 2017	<u>929,974</u>	<u>16,479</u>	<u>946,453</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

13. Debtors

	2017 £	2016 £
Other debtors	1,500	3,000
Prepayments and accrued income	109,840	48,121
Tax recoverable	34,515	31,790
	145,855	82,911
	145,855	82,911

14. Creditors: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	60,779	75,510
Other creditors	23,344	3,581
Accruals and deferred income	52,600	77,250
	136,723	156,341
	136,723	156,341

In the year, £32,768 (2016: £59,270) of Kindergarten and education income was deferred to future periods for which they relate.

15. Provisions

	Pension liability £
At 1 January 2017	48,236
Released in the year	(6,610)
Additional provision	40,775
At 31 December 2017	82,401

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

16. Statement of funds

Statement of funds - current year

	Balance at 1 January 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2017 £
Designated funds						
Access fund	6,080	-	(825)	-	-	5,255
Community Welfare	7,118	68,161	(27,426)	-	-	47,853
Kerch	31,150	2,391	-	-	-	33,541
Jack Petchey	5,453	2,250	(1,048)	-	-	6,655
Social Action	12,306	-	(1,442)	-	-	10,864
Alyth Youth Schemes	901	19,299	(18,913)	-	-	1,287
Outreach	20,035	-	(4,800)	-	-	15,235
Education	74,470	-	(8,400)	-	-	66,070
Alyth Youth Singers	10,124	15,030	(20,742)	-	-	4,412
Alyth Academy of Performing Arts	2,503	4,817	(4,141)	-	-	3,179
Sefer Torah	577	-	-	-	-	577
Social Justice Fund	14,528	11,000	(10,900)	-	-	14,628
Refugee project	4,003	23,010	(8,174)	-	-	18,839
Alyth Centre for Jewish Music	-	720	(1,004)	-	-	(284)
Alyth Children Theatre	3,352	4,635	(3,772)	-	-	4,215
Alyth Ramblers	3,400	34,424	(37,424)	-	-	400
Contingency Fund	400,000	-	-	-	-	400,000
Talmud	2,057	-	-	-	-	2,057
Welfare Assistance	-	10,000	(5,883)	-	-	4,117
Burial Fund	-	-	-	5,526	-	5,526
Other	3,303	56,858	(64,152)	-	-	(3,991)
	<u>601,360</u>	<u>252,595</u>	<u>(219,046)</u>	<u>5,526</u>	<u>-</u>	<u>640,435</u>
General funds						
General Funds - all funds	45,323	1,594,662	(1,647,857)	-	40,479	32,607
Total Unrestricted funds	<u>646,683</u>	<u>1,847,257</u>	<u>(1,866,903)</u>	<u>5,526</u>	<u>40,479</u>	<u>673,042</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

16. Statement of funds (continued)

Restricted funds

	Balance at 1 January 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2017 £
Gladys Gebbie	126,720	2,218	(24,502)	-	4,901	109,337
Jubilee	69,396	1,214	-	-	2,683	73,293
Alyth Youth	62,434	-	-	-	-	62,434
Rabbi's Charitable	49,561	43,627	(16,080)	-	-	77,108
Alyth Football Clubs	24,104	26,555	(49,039)	-	-	1,620
Freehold land & buildings	1,787,233	-	(50,869)	-	-	1,736,364
Tekiyah	144,732	364,477	(104,659)	-	-	404,550
High Holy Day fund	8,349	53,768	(60,440)	-	-	1,677
Other restricted funds	11,189	1,880	-	(5,526)	-	7,543
	<u>2,283,718</u>	<u>493,739</u>	<u>(305,589)</u>	<u>(5,526)</u>	<u>7,584</u>	<u>2,473,926</u>
Total of funds	<u><u>2,930,401</u></u>	<u><u>2,340,996</u></u>	<u><u>(2,172,492)</u></u>	<u><u>-</u></u>	<u><u>48,063</u></u>	<u><u>3,146,968</u></u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2016 £
Designated funds						
Access fund	6,830	-	(750)	-	-	6,080
Community Welfare	11,794	33,961	(38,637)	-	-	7,118
Kerch	22,366	8,784	-	-	-	31,150
Jack Petchey	3,803	1,650	-	-	-	5,453
Social Action	17,670	-	(5,364)	-	-	12,306
Alyth Youth Schemes	-	37,153	(36,252)	-	-	901
Outreach	24,835	218	(5,018)	-	-	20,035
Education	82,857	13	(8,400)	-	-	74,470
Alyth Youth Singers	7,933	14,680	(12,489)	-	-	10,124
Alyth Academy of Performing Arts	(207)	7,512	(4,802)	-	-	2,503
Sefer Torah	577	-	-	-	-	577
Social Justice Fund	-	14,528	-	-	-	14,528
Refugee project	5,365	5,738	(7,100)	-	-	4,003
Alyth Children Theatre	(611)	6,930	(2,967)	-	-	3,352
Alyth Ramblers	-	27,492	(24,092)	-	-	3,400
Contingency Fund	400,000	-	-	-	-	400,000
Talmud	-	33,400	(31,343)	-	-	2,057
Jewish Music Fair	4,318	1,855	(2,870)	-	-	3,303
Jewish Music	-	-	(472)	472	-	-
	<u>587,530</u>	<u>193,914</u>	<u>(180,556)</u>	<u>472</u>	<u>-</u>	<u>601,360</u>
General funds						
General Funds - all funds	60,653	1,470,101	(1,539,315)	-	53,884	45,323
	<u>60,653</u>	<u>1,470,101</u>	<u>(1,539,315)</u>	<u>-</u>	<u>53,884</u>	<u>45,323</u>
Total Unrestricted funds	<u>648,183</u>	<u>1,664,015</u>	<u>(1,719,871)</u>	<u>472</u>	<u>53,884</u>	<u>646,683</u>

NORTH WESTERN REFORM SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

16. Statement of funds (continued)

Restricted funds

	Balance at 1 January 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2016 £
Gladys Gebbie	141,443	-	(22,961)	-	8,238	126,720
Jubilee	69,765	-	(2,988)	-	2,619	69,396
Alyth Youth	62,434	-	-	-	-	62,434
Rabbi's Charitable	39,006	27,044	(16,489)	-	-	49,561
Alyth Football Clubs	26,439	22,643	(24,978)	-	-	24,104
Freehold land & buildings	1,838,102	-	(50,869)	-	-	1,787,233
Tekiyah	188,609	11,019	(54,896)	-	-	144,732
High Holyday Appeal Fund	4,692	3,657	-	-	-	8,349
Other restricted funds	6,506	4,683	-	-	-	11,189
	<u>2,376,996</u>	<u>69,046</u>	<u>(173,181)</u>	<u>-</u>	<u>10,857</u>	<u>2,283,718</u>
Total of funds	<u>3,025,179</u>	<u>1,733,061</u>	<u>(1,893,052)</u>	<u>472</u>	<u>64,741</u>	<u>2,930,401</u>

Gladys Gebbie fund represents investments of the late Gladys Gebbie and the outgoing amount is used to fund part of the Welfare Officer's salary and expenses.

Jubilee fund relates to a fund set up to provide grants out of capital for major work to the Synagogue and grants out of income to fund education activities. It originally had its own trustees and constitution.

Alyth Youth fund provides grants to the youth department and direct to individuals to assist with specific activities and purchases. It originally had its own trustees and constitution.

Rabbi's Charitable fund is an account set up by the Rabbi, which is now part of the Synagogues restricted funds. Income is obtained from donations from members and confidential payments are made to members of the Synagogue in extreme financial need at the discretion of the Rabbi and the President who are trustees of this account.

The High Holyday Appeal fund represents amounts collected by the High Holyday Appeal of the Synagogue and other collections which have been or will be paid to earmarked charities or to designated funds held by the synagogue used for specified charitable purposes.

The Tekiyah fund represents monies allocated to be spent in the future by the Synagogue in relation to improvements to its buildings.

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

Summary of funds - current year

	Balance at 1 January 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2017 £
Designated funds	601,360	252,595	(219,046)	5,526	-	640,435
General funds	45,323	1,594,662	(1,647,857)	-	40,479	32,607
	<u>646,683</u>	<u>1,847,257</u>	<u>(1,866,903)</u>	<u>5,526</u>	<u>40,479</u>	<u>673,042</u>
Restricted funds	2,283,718	493,739	(305,589)	(5,526)	7,584	2,473,926
	<u>2,930,401</u>	<u>2,340,996</u>	<u>(2,172,492)</u>	<u>-</u>	<u>48,063</u>	<u>3,146,968</u>

Summary of funds - prior year

	Balance at 1 January 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2016 £
Designated funds	587,530	193,914	(180,556)	472	-	601,360
General funds	60,653	1,470,101	(1,539,315)	-	53,884	45,323
	<u>648,183</u>	<u>1,664,015</u>	<u>(1,719,871)</u>	<u>472</u>	<u>53,884</u>	<u>646,683</u>
Restricted funds	2,376,996	69,046	(173,181)	-	10,857	2,283,718
	<u>3,025,179</u>	<u>1,733,061</u>	<u>(1,893,052)</u>	<u>472</u>	<u>64,741</u>	<u>2,930,401</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £
Tangible fixed assets	1,736,364	17,935	1,754,299
Fixed asset investments	710,364	236,089	946,453
Current assets	27,198	638,142	665,340
Creditors due within one year	-	(136,723)	(136,723)
Provisions for liabilities and charges	-	(82,401)	(82,401)
	<u>2,473,926</u>	<u>673,042</u>	<u>3,146,968</u>

Analysis of net assets between funds - prior year

	Restricted funds 2016 £	Unrestricted funds 2016 £	Total funds 2016 £
Tangible fixed assets	1,787,233	17,617	1,804,850
Fixed asset investments	475,174	559,751	1,034,925
Current assets	21,311	273,892	295,203
Creditors due within one year	-	(156,341)	(156,341)
Provisions for liabilities and charges	-	(48,236)	(48,236)
	<u>2,283,718</u>	<u>646,683</u>	<u>2,930,401</u>

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2017 £	2016 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	216,567	(94,778)
Adjustment for:		
Depreciation charges	56,624	55,684
Gains on investments	(39,590)	(64,741)
Dividends, interest and rents from investments	(21,461)	-
(Increase)/decrease in debtors	(62,944)	12,006
(Decrease)/increase in creditors	(20,095)	18,954
Decrease in provisions	34,165	(2,635)
Net cash provided by/(used in) operating activities	<u>163,266</u>	<u>(75,510)</u>

NORTH WESTERN REFORM SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

19. Analysis of cash and cash equivalents

	2017 £	2016 £
Cash in hand	519,485	212,292
Total	<u>519,485</u>	<u>212,292</u>

20. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £39,987 (2016 - £35,348).

21. Related party transactions

There were no transactions with related parties in the year (2016: None).